



Indiana Department of Education

SUPPORTING STUDENT SUCCESS

MEMORANDUM

TO: Superintendents and Charter School Administrators

FROM: Dré Knox, Summer School Program Contact Person

DATE: January 15, 2010

SUBJECT: 2010 Summer School Program

This is a packet of information for the 2010 summer school program along with the reporting forms required by the Indiana Department of Education. The reports can be filed online at <http://doe.in.gov/summerschool>

Eligible Programs

The State Board of Education met on Friday, January 8, 2010, and passed the 2010 summer school program. As in last year's program the board approved the two-category method of classifying courses for the purpose of reimbursing instructional costs. Classes classified as Category 1 will be reimbursed at 105% (if supported by the appropriation, if not, it will be reduced proportionately among all claims submitted to the Department). These costs will be deducted from the total summer school appropriation and the remaining funds allocated to reimburse Category 2 eligible costs.

Category 1 classes are:

Grades 1 – 8: Language Arts and Mathematics

Grades 9 – 12: Classes required for graduation including Electives

Category 2 classes are:

Grades 1 – 8: All the other curricular programs, enrichment and multidisciplinary classes

Grades 9 – 12: Multidisciplinary courses

The categories are described in more detail on the page entitled *2010 Summer School Reimbursable Programs*. The *Financial Provision* page explains how Category 1 and 2 courses will be reimbursed. To assist you in your report preparation a list of courses by category, which includes the course code numbers, will be posted on the web at <http://doe.state.in.us/summerschool> for your reference. This will be under the title *List of Courses* and will be in downloadable format.

Electronic and Original Copy Reports

Original and electronic copy submissions are required to receive reimbursement; if requirements for submission are not met, the school corporation will not receive reimbursement for 2010 Summer School Program. The final reports are due September 17, 2010 and estimated cost reports due April

I, 2010. The final report electronic form will be available at <http://doe.in.gov/summerschool> by August 1, 2010.

Original copy can be mailed to:

Office of Integrated Services
Indiana Department of Education
151 W. Ohio Street
Indianapolis, IN 46204

The Department recommends submitting the required reports electronically first with original copy sent to above address. The electronic and hard copy facilitates report submission – all eligible courses with course codes are listed by category, totals are checked for correctness, and entries are instantly posted in the Department’s database. Access to the electronic forms requires the school corporation number as login ID and the corporation PIN number as password.

Summer School Packet

Summer school program materials attached to this memorandum are as follows:

1. Dates to Remember
2. 2010 Summer School Reimbursable Programs
3. Financial Provisions
4. Form – Estimated Instructional Costs Report and List of Courses – due April 1
(Please note that both original and electronic copy submissions are required for consideration of estimated cost)
5. Form – Application for Nonstandard Course Waiver – due April 1
6. The final report hard and electronic copy, due September 17, 2010
(Please note that both original and electronic reports are required to receive Summer School reimbursement)
7. Form- Summer School Final Report

Contact Dré Knox at (317) 232-9164 or email at [<dknox@doe.in.gov>](mailto:dknox@doe.in.gov) if you have questions about the program.